

Privacy Policy for Applicants

Your rights and how we handle your data - information in accordance with Art. 12 and 13 of the EU General Data Protection Regulation (GDPR)

We are pleased that you are interested in us and that you are applying or have applied for a position in our company. The following information provides an overview of how we process your personal data and your rights associated with this in connection with your application.

Furthermore, this data privacy information may be updated from time to time.

You can find the latest version on our website at: <https://www.aetztechnik-herz.de/datenschutz>.

Who is responsible for data processing and who can I contact?

The controller is:

Ätztechnik Herz GmbH & Co. KG

Kilbigswasen 4

78736 Epfendorf

Tel: +49 7404-9214-0

Fax: +49 7404-9214-30

Email: info@aetztechnik-herz.de

GF: Steffen Herz

You can reach our Data Protection Officer, Mr Dirk Hellmich, at the postal address listed above with the note "FAO the Data Protection Officer" or via the email address: dirk.hellmich@bechtle.com

Type of personal data collected

We process the following personal data which you have sent us in connection with your application in order to check your suitability for the position (or other available positions in our company, if applicable) and to complete the application process.

Title and name

Address

Telephone number

Email address

CV

Certificates

Proof of further education/training

References

We process your data for the following purposes and on the following legal basis

Ätztechnik Herz GmbH & Co. KG
Kilbigswasen 4
78736 Epfendorf / Neckar
Geschäftsführer: Steffen Herz
HRA-Nr. 480671 Stuttgart
UST-10-Nr. DE 142646530

Telefon +49 (0) 7404 9214-0
Telefax +49 (0) 7404 9214-30

E-Mail: info@aetztechnik-herz.de
www.aetztechnik-herz.de

Kreissparkasse Rottweil
IBAN: DE69 6425 0040 0000 8384 78
BIC: SOLADES1RWL
Commerzbank AG - Villingen Branch
IBAN: DE78 6944 0007 0158 2766 00
BIC: COBADEFFXXX

We process personal data in accordance with the provisions of the European General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG).

The legal basis for the processing of your personal data for this application process is primarily Section 26 BDSG in the version valid from 25th May 2018. According to this, data required in connection with decisions to establish an employment relationship can be processed.

If we obtain your consent for the processing of personal data, Art. 6 (1) a GDPR, Art. 88 (1) GDPR in conjunction with Section 26 (2) BDSG serve as the legal basis.

Art. 6 (1) b GDPR, Art. 88 (1) GDPR in conjunction Section 26 (1) BDSG, Section 611a BGB serve as the legal basis when processing personal data required for the establishment, implementation or termination of the employment contract.

Art. 6 para. 1 lit. c GDPR serves as the legal basis if processing of your personal data is necessary to fulfil a legal obligation which applies to us.

If the data is required for legal prosecution after the application process has been completed, the data can be processed on the basis of the requirements of Art. 6 GDPR, in particular for the protection of legitimate interests in accordance with Art. 6 (1) f) GDPR. Our interest then lies in the assertion or defence against claims.

Who will receive my data?

Your applicant data will be viewed by the HR department after your application has been received. Suitable applications are then forwarded internally to those responsible for the respective position. The further steps are then coordinated. In principle, only those people in the company who need the data for the proper execution of our application process have access to the data.

Recipients within our company and third parties may include:

- HR department
- Potential supervisors
- Departments
- Representation for the severely disabled (not available)
- Employment agency
- Integration office in the case of severe disability
- Lawyers, courts

Is data transferred to any third countries or international organisations?

Your data will only be processed within the Federal Republic of Germany.

How long will my data be stored?

Applicants' data will be erased after six months in the event of a rejection. If you have consented to storage of your personal data beyond this period, we will transfer your data to our applicant pool. The data will be erased from this pool after two years. If you are awarded a job during the application process, the data in the applicant data system will be transferred to our personnel information system.

What data protection rights do I have?

You have the right to information in accordance with Article 15 GDPR, the right to rectification in accordance with Article 16 GDPR, the right to erasure according to Article 17 GDPR, the right to restriction of processing in accordance with Article 18 GDPR, the right to object in Article 21 GDPR and the right to data portability in Article 20 GDPR.

To exercise these rights, please contact info@aetztechnik-herz.de.

The same applies if you have any questions about data processing in our company or would like to withdraw your consent.

You also have the right to lodge a complaint with a competent data protection supervisory authority (Article 77 GDPR in conjunction with Section 19 BDSG).

The supervisory authority responsible for us is:

State Representative for Data Protection in BW, Königsstrasse 10a, 70173 Stuttgart

email: poststelle@lfdi.bwl.de

Is there an obligation to provide data?

During the application process, you will be required to provide the personal data necessary for the acceptance, implementation and termination of the contractual relationship and the fulfilment of the associated contractual obligations, in addition to data which we are legally obliged to collect. Without this data, we will generally not be able to process your application.

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